

**FILM AND TELEVISION INSTITUTE OF INDIA  
PUNE - 411 004**

**STATEMENT SHOWING ADJUSTMENT OF CONTINGENCY ADVANCE DRAWN BY EMPLOYEE**

- |  |   |   |
|--|---|---|
| 1. Name of the Officer drawing the advance                   | : |   |
| 2. Advance No.   | : |   |
| 3. Purpose for which advance was drawn.                      | : |   |
| 4. Approval for advance obtained                             | : | Vide File No. :   |
|  |   | Page No.                      Notes / corrs   |
| 5. Amount for advance Drawn                                  | : |   |
| 6. Balance amount refunded                                   | : | Rs.   |
|  |   | vide Receipt No.                      dt.   |
| 7. Nature of Expenditure                                     | : |   |
| 8. Date of Advance   | : |   |
| 9. Date of advance adjusted                                  | : |   |
| 10. Amount of Expenditure to be adjusted against the advance | : |   |
| 11. Reason for delay if any                                  | : |   |
| 12. Expenditure approved by                                  | : | Registrar C.A.O. / Academic Co-ordinator /<br>Dean (TV) / Director<br>vide file No. :<br>Page No. : |

Office / Department concerned

Sign. of Officer / Department concerned

Passed for Rs.

(Accounts Officer)

Advance Adjusted at ledger .....

Page No. ....

Dr. ....

Cr. ....

Net amount payable : Rs.